



SunGuide Status Meeting Minutes



Tuesday, March 9, 2004: 2:30 to 4:30
Biltmore Hotel, Clearwater, Florida

CDRL 1-8.2.4

Attendees:

Liang Hsia, FDOT	Steve Dellenback, SwRI
David Chang, PBS&J	Steve Novosad, SwRI
Gregg Letts, MDX	Ingrid Birenbaum, FDOT
John Bonds, PBS&J	Pete Vega, FDOT
Robert Heller, SwRI	James Bitting, FDOT
Charlie Wallace, PBF	Chester Chandler, FDOT
Tahira Faquir, FDOT	Jesus Marinez, FDOT
Arturo Espinosa, FDOT	Kristen Blanton, FDOT
Nick Adams, FDOT	Gene Glotzbach, FDOT
Frank Deasy, PBF	

Subject: Project Status Meeting for SunGuide

Note: Agenda and slides for each agenda item are available from the project website at:

<http://sunguide.datasys.swri.edu>

Item #1 – SunGuide Configuration Management

- Presentation of project level CM
- Presentation of SwRI recommended statewide level CM process
- FDOT (Chester Chandler) noted that we need to make sure that the SunGuide CM efforts and the statewide CM efforts (being headed by Gene Glotzbach) are in sync.

Item #2 – District Updates

- Districts provided updates on ITS projects
- Overwhelming request for SunGuide to operate on Windows Microsoft Server 2003

Item #3 – MOU between FDOT and TxDOT, Software License Updates: TransGuide, and TxSoftware Sublicense Modification for D2

- Discussed the history of the SwRI / FDOT license
- Liang Hsia provided an update on the FDOT / TxDOT license situation

Item #4 – Computer Size Estimates for TMC

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2:00 p.m. – 4:30 p.m.

- History, conceptual diagram, computer configurations were discussed.
- Table for sizing the number of servers was explained. Various parameters (number of signs, operational modes, etc.) and their impact were explained.
- SwRI provided an “example” worksheet

Item #5 – Project Status Report

- Project status was discussed – extensive number of slides discussed.
- Release 1 status – functional threads through the following subsystems operating in the SwRI lab:
 - DMS
 - CCTV
 - TSS
- Deliverable status – reviewed status of pending documents and future documents
- Schedule status – overall schedule status was reviewed.
- April 29 meeting at SwRI discussed.

Item #6 – Deletion/Addition of Device Drivers

- Device drivers currently in scope discussed
- SwRI discussed proposed device drivers
- SwRI noted that “parallel implementation” of device drivers could potentially reduce costs
- SwRI indicted that the lack of contact with technical staff at DTS was hindering the development of an accurate cost for the driver

Item #7 – Open Discussion / Action Item Summary

- Action items summarized.

ACTION ITEMS

Numbering of Action Items is based on all action items identified on the SunGuide project.

Number	Responsible	Text	Due Date
39	SwRI	FDOT (Gene Glotzbach) and SwRI (Steve Dellenback) will coordinate the CM procedures in use for statewide effort and SunGuide are harmonious.	19 Mar 2004
40	SwRI	SwRI to prepare a white paper on SunGuide deployment alternatives for 24 hour – 7 day/week operations	April Status Meeting